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# Policy Summary

Inside you'll find a summary  
of your car insurance

# Tesco Bank Car Insurance

## Policy Summary

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This is a summary of cover available under Tesco Bank Car Insurance. It does not include all the policy benefits, limits and exclusions. Full terms and conditions can be found in the Policy Booklet, a copy of which is available from Tesco Bank.

Tesco Bank Car Insurance is underwritten by Aviva Insurance Limited, except for Section M – Motor Legal Protection (Tesco Legal Guard) which is underwritten by Ageas Insurance Limited. Aviva Insurance Limited and Ageas Insurance Limited are authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Tesco Bank acts as an insurance intermediary.

The contract is made up of:

- The Policy Booklet, this gives full details of the terms and conditions.
- Policy Schedule, this shows the period of insurance, which sections of the policy apply, whether your cover is comprehensive (Comp), third party fire and theft (TPF&T) or third party only (TPO) and details of applicable excesses and endorsements.
- Statement of Fact, this shows the information you have provided to us.

You must tell Tesco Bank about any changes to the information detailed on your Statement of Fact or Policy Schedule. Please remember that if you do not tell Tesco Bank about any changes this could result in your contract of insurance being voided (as if the policy never existed), all claims under your policy being refused and all premiums that you have paid being retained.

## Significant Features and Benefits (Cover)

Tesco Bank will inform you of your level of policy cover. This will also be shown on your quotation documents and on your Policy Schedule when cover is issued.

Cover	Comp	TPF&T	TPO	Significant Limitations	Policy Section
<b>Liabilities to third parties</b>	Yes	Yes	Yes	£20 million limit for third party property damage and, subject to written approval, £5 million limit for costs and expenses.	H
<b>Use of your car in EU</b>	Yes	Yes	Yes	Full policy cover for up to 90 days free of charge.	I
<b>Accidental damage to own car</b>	Yes	No	No	Market value. Subject to excesses. Additional excesses for young or inexperienced drivers. New car replacement only for cars up to 1 year old and where you are the first and only registered keeper. No cover if claim occurs while you, or any named driver, is driving illegally due to excess levels of alcohol or the use of drugs.	A

Cover	Comp	TPF&T	TPO	Significant Limitations	Policy Section
<b>Damage to own car by fire or theft</b>	Yes	Yes	No	Market value. Subject to excesses. New car replacement only for cars up to 1 year old and where you are the first and only registered keeper.	C
<b>Audio, navigational, phone and entertainment equipment</b>	Yes	Yes	No	Unlimited for manufacturer's standard fit. £1000 limit for non-manufacturer fit (in both circumstances equipment must be permanently fitted to the car).	L
<b>Personal belongings</b>	Yes	No	No	Up to £200 for each incident.	G
<b>Windscreen cover</b>	Yes	No	No	£125 limit for replacement and £40 limit for repair if Tesco Glass Line is not used. Subject to excesses.	B
<b>Personal accident</b>	Yes	No	No	Cover is only for policyholder or partner. Death £5,000. Loss of sight or limb £5,000. Maximum of £10,000 for any one accident and £5,000 limit to any one person in one accident.	E
<b>Medical expenses</b>	Yes	No	No	Up to £100 in medical expenses for each injured person in your car.	F
<b>Courtesy car</b>	Yes	No	No	Only provided where your car is being repaired by one of our approved repairers for as long as the repairs take. Vehicle provided will typically be a small city car. A courtesy car will not be provided if your vehicle is written off or declared a total loss, or the vehicle being repaired is a van.	D

Cover	Comp	TPF&T	TPO	Significant Exclusions and Limitations	Policy Section
<b>Loss of or damage to:</b>					
<b>• The car</b>	Yes	Yes	No	When no-one is in the car unless all its windows, doors, roof openings and hood are closed and locked and all keys or devices are kept securely away from the car by you or the person authorised to use the car.  The cost of replacing keys, locking devices or locks if the keys or locking device are lost or stolen.	A&C
<b>• Personal belongings</b>	Yes	No	No		G
<b>• Audio, navigational, phone and entertainment equipment</b>	Yes	Yes	No		L

Cover	Comp	TPF&T	TPO	Significant Exclusions and Limitations	Policy Section
<b>Loss of or damage to the car or audio, navigational, phone and entertainment equipment</b>	Yes	Yes	No	Extra costs due to parts or replacements not being available in the UK, Northern Ireland, Channel Islands or Isle of Man. Caused by someone taking the car without your permission, unless the incident is reported to the police and assigned a crime reference number and you do not subsequently make any statement to the police that the car was taken with your permission. Deliberate damage to the car by anyone insured under your policy. Caused by deception.	A,C & L
<b>Liabilities to third parties for driving a car which does not belong to you</b>	Yes	Yes	Yes	Cover only applies for the policyholder and only if shown on the certificate of motor insurance. Use outside UK, Northern Ireland, Channel Islands or Isle of Man is not covered. A car registered outside the UK, Northern Ireland, Channel Islands or Isle of Man is not covered. If your car is disposed of or damaged beyond economical repair. Cover is not provided when using a car for which there is no current and valid policy of insurance in place. No cover for damage to the vehicle you are driving.	H
<b>Audio, navigational phone and entertainment equipment</b>	Yes	Yes	No	Equipment not permanently fitted to the car.	L
<b>Personal belongings</b>	Yes	No	No	Money, business goods, tools and telephones.	G
<b>Personal accident</b>	Yes	No	No	Suicide. Failure to wear a seat belt. If a driver is convicted of driving while under the influence of drink or drugs.	E
<b>Windscreen cover</b>	Yes	No	No	Extra costs due to parts or replacements not being available in the UK, Northern Ireland, Channel Islands or Isle of Man. Repair or replacement of broken or damaged sunroofs, fixed or moveable glass roof panels and the associated mechanisms. The hood or roof structure of a convertible or cabriolet vehicle and the associated mechanisms. Windows and windscreens unless made of glass.	B

Cover	Comp	TPF&T	TPO	Significant Exclusions and Limitations	Policy Section
<b>Motor Legal Protection (Tesco Legal Guard)</b> Up to £100,000 of cover for legal costs and expenses to enable you to claim compensation for personal injury and/or personal losses following a road traffic accident within the EU from the person responsible for the accident. Tesco Legal Guard, if considered necessary, will appoint a specialist solicitor to pursue your claim.	Yes	Yes	Yes	Cover is only available if a claim is more likely than not to be successful and if any judgement is more likely than not to be enforced.	M
				Cover is not available if you appoint a solicitor without first contacting Tesco Legal Guard.	M

## Procedures

### Cancellation Procedure

#### If you cancel within the cooling-off period

You have 14 days from when you receive your policy documents or enter into this contract, whichever is later, to notify the administrator if you want to cancel your policy. This is known as the 'cooling-off period'. You can cancel by phoning the administrator and cancellation can take effect immediately or from a later date, although it cannot be backdated to an earlier date. You must then return your Certificate of Motor Insurance to the administrator, as it is an offence under the Road Traffic Act not to do so. You can return your Certificate of Motor Insurance by post or can surrender it by sending an email to the administrator to confirm this. If you call to cancel, the administrator will advise you how to do this when you contact them. If cover has not yet started, the administrator will refund any premium paid in full. If cover has started, the administrator will refund your premium for the time that was left on your policy as long as you have not made a claim where the car is written off (a 'total loss claim').

If a total loss claim has been made in the 'cooling-off period', you must pay the full annual premium and you will not be entitled to any refund.

### **If you cancel outside the cooling-off period**

After the cooling-off period, you can cancel this policy by phoning the administrator and cancellation can take effect immediately or from a later date, although it cannot be backdated to an earlier date. You must then return your Certificate of Motor Insurance to the administrator, as it is an offence under the Road Traffic Act not to do so. You can return your Certificate of Motor Insurance by post or can surrender it by sending an email to the administrator to confirm this. If you call to cancel, the administrator will advise you how to do this when you contact them.

If no claims have been made during the current period of insurance, the administrator will refund your premium for the time that was left on your policy, less its cancellation charge.

If any claim has been made during the current period of insurance, you must pay the full annual premium, plus a cancellation charge, and you will not be entitled to any refund.

### **If we cancel**

The administrator, on our behalf, or we can cancel this policy, for a valid reason or on serious grounds, by sending you seven days notice of cancellation to your last known address.

Examples of a valid reason or serious grounds may include, but are not limited to:

- Non-payment of premium (including missed direct debit payments) that is not resolved following our reminders.
- Not providing proof of no claims discount that is not resolved following our reminders.
- Failing to comply with the policy conditions, as outlined in the policy booklet.
- Failing to cooperate and/or provide the necessary information required to enable us, or the administrator, to administer your policy, claim or investigate fraud.
- Where fraud is suspected.
- Where threatening, abusive or offensive behaviour has been used towards us or the administrator.
- Where any change you tell us about occurring during the term of your policy that alters the information on your policy documents resulting in us no longer being able to continue cover.

You must then return your Certificate of Motor Insurance to the administrator, as it is an offence under the Road Traffic Act not to do so. You can return your Certificate of Motor Insurance by post or can surrender it by sending an email to the administrator to confirm this. If you want to surrender your Certificate of Motor Insurance this way, please contact the administrator who will advise you how to do this.

If no claims have been made during the current period of insurance, the administrator will refund your premium for the time that was left on your policy, less its cancellation charge.

If any claim has been made during the current period of insurance, you must pay the full annual premium, plus a cancellation charge, and you will not be entitled to any refund.

## How to make a claim

Call our 24-hour UK-based Claims Line on **0845 301 2153**. It will be useful if you have your policy number however if not, you will need to quote your registration number.

If you have comprehensive cover, telephone Tesco Glass Line on **0845 677 8888** if your windscreen or windows only are damaged.

## No Claim Discount

If your No Claim Discount is not protected and a claim is made during the period of insurance, the discount will be reduced in accordance with our step back scale shown in the table below:

Current NCD	NCD at renewal after 1 claim in current year	NCD at renewal after 2 claims in current year	NCD at renewal after 3 claims in current year
0-2 Years	0 Years	0 Years	0 Years
3 Years	1 Years	0 Years	0 Years
4 Years	2 Years	0 Years	0 Years
5+ Years	3 Years	1 Years	0 Years

If we make a full recovery of the claim cost from a third party your No Claim Discount will be reinstated.

If you have chosen to protect your No Claim Discount, it will not be reduced provided you do not have more than two claims in the policy year (or in any five year period if you continue to renew your insurance).

If you have more claims you will have exceeded the limit for the protection to apply and your no claims discount will reduce in accordance with the step back scale shown opposite.

## What to do if you have a complaint

If you have experienced a problem in relation to your Tesco Bank Car Insurance policy, we will aim to sort it out as quickly and fairly as possible. We have the following complaint procedure which you can follow if you are dissatisfied with the service you have received.

### **Step 1: Let us know**

**If you have a complaint about your policy:**

- Telephone Tesco Bank on **0845 673 0000**; or
- Write to Tesco Bank at the address shown below:

Customer Relations Manager  
Freepost RSJBRYLK-JKUX  
Tesco Bank  
Complaints  
P. O. Box 277  
Newcastle Upon Tyne  
NE12 2BU

### **If you have a complaint about your claim:**

- Contact your claim handler first. You will find their details on any letters they have sent to you; or
- Write to the Claims Manager who will ensure that the matter is dealt with at a senior level. The address can be found on any letters that you have received. Where possible we will always aim to resolve your complaint when you first contact us, however some complaints may take longer to resolve. If for any reason you remain dissatisfied with our written response or you have not received a final response letter within 8 weeks, you should escalate the matter as outlined in Step 2.

### **Step 2: Contact the Financial Ombudsman Service**

If you are not satisfied with our final decision regarding your complaint or you have not received our final decision within eight weeks, you can write to:

Financial Ombudsman Service  
Exchange Tower  
London  
E14 9SR

Following the complaints procedure does not affect your legal rights.

## **Financial Services Compensation Scheme**

Aviva Insurance Limited and Ageas Insurance Limited are covered by the Financial Services Compensation Scheme (FSCS). If Aviva Insurance Limited or Ageas Insurance Limited cannot meet its liabilities you may be entitled to compensation under the scheme. You can get more information from the Financial Services Compensation Scheme at [www.fscs.org.uk](http://www.fscs.org.uk) or by calling **0800 678 1100** or **0207 741 4100**.

If you have problems with your hearing or speech, contact us by Typetalk by adding 18001 to the start of any of the numbers in this booklet.

For your protection, telephone calls will be recorded and may be monitored.

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